

COHEN & KLEIN CONSULTING, INC.

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LEADERSHIP & COMMUNICATION MANAGEMENT COURSES

The most comprehensive training programs to improve efficiency and increase productivity.

The most practical and comprehensive training in an interactive classroom setting.

No.	CK	Duration	Course Name
1.	2003	4 days	Leadership and Communication Management
2.	2003B	4 days	Advanced Leadership and Communication Management
3.	2003G	4 days	Leadership and Communication Management for Government and Statutory Corporations
4.	2003L	4 days	Leadership and Communication Management for Law Enforcement Officers
5.	2004	4 days	Coaching and Mentoring Management
6.	2004B	4 days	Advanced Coaching and Mentoring Management
7.	2009	4 days	Management Strategies and Techniques for Managers and Supervisors
8.	2009B	4 days	Advanced Management Strategies and Techniques for Managers and Supervisors
9.	4700	4 days	Business Continuity Preparedness Management Procedures
10.	4700A	4 days	Business Continuity Preparedness Management Procedures for Utility Corporations
11.	4700B	4 days	Advanced Business Continuity Preparedness Management Procedures
12.	4800	4 days	Business Continuity Preparedness Management Procedures for Banking and Financial Institutions
13.	5100	4 days	Performance Review and Job Evaluation Management
14.	5100A	4 days	Performance Review and Job Evaluation Management for Utility Corporations
15.	5100B	4 days	Advanced Performance Review and Job Evaluation Management
16.	5100G	4 days	Performance Review for Government and Statutory Corporations

No.	CK	Duration	Course Name
17.	5100L	4 days	Performance Review and Job Evaluation Management Law Enforcement Officers
18.	5700	4 days	Business Communication Management and Office Writing Management
19.	5700B	4 days	Advanced Business Communication Management and Office Writing Management
20.	5800	4 days	Performance Review Procedures for Managers and Supervisors
21.	6133	4 days	Succession Planning and Leadership Management
22.	6140	4 days	Leadership and Communication Management for Law Enforcement Officers
23.	6141	4 days	Strategic Management for Private Sector Organizations and Other Financial Institutions
24.	6151	4 days	Hotel Management Procedures for Managers and Supervisors
25.	6152	4 days	Business Writing and Communication Management
26.	6153	4 days	Leadership and Communication Management for Public and Private Sector Organizations
27.	6155	4 days	Sexual Harassment Compliance Procedures for Law Enforcement
28.	6156	4 days	Conflict Resolution Management Procedures
29.	6156B	4 days	Advanced Conflict Resolution Management Procedures
30.	6156G	4 days	Conflict Resolution Management Procedures for Government and Statutory Corporations
31.	6174L	4 days	Technical Writing Procedures for Law Enforcement Officers
32.	6640	4-days	Leadership and Performance Management for Regional Airlines Managers and Mid-Level Managers
33.	6641	4-days	Leadership and Performance Management for Regional Airport Managers and Mid-Level Managers
34.	6356	4 days	Political Communication Management
35.	6364	4 days	Public Relations and Communication Management
36.	6381	4 days	Government Staff (Employees) Leadership and Communications Management
37.	6382	4 days	Government Staff (Employees) Customer Service and Communication Management
38.	6425	4 days	Customer Service Communication Management
39.			
40.			

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