

## COHEN & KLEIN CONSULTING, INC.

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## GOVERNMENT STAFF (EMPLOYEES) TRAINING COURSES

*To increase productivity and improve efficiency and staff morale.*

*The most practical and comprehensive training in an interactive classroom setting.*

No.	CK	Duration	Course Name
1.	6377	4 days	Government Staff (Employees) Middle Management Procedures
2.	6378	4 days	Government Staff (Employees) Supervisory Management Procedures
3.	6379	4 days	Government Staff (Employees) Customer Service Management Procedures
4.	6380	4 days	Government Staff (Employees) Public Relations Management Procedures
5.	6381	4 days	Government Staff (Employees) Leadership and Communications Management Procedures
6.	6382	4 days	Government Staff (Employees) Customer Service and Communication Management Procedures
7.	6383	4 days	Government Staff (Employees) Team-Building and Staff Morale Management
8.	6384	4 days	Government Staff (Employees) Conflict Resolution and Change Management Procedures
9.	6385	4 days	Political Strategic Management
10.	6386	4 days	Strategic National Election Campaign Management
11.	6387	4 days	Strategic Local Government Campaign Management
12.	6388	4 days	Strategic Municipality Campaign Management
13.	6389	4 days	Government Modernization Management
14.	6390	4 days	Local Government Management Procedures

No.	CK	Duration	Course Name
15.	6377	4 days	Government Staff (Employees) Middle Management Procedures
16.	6378	4 days	Government Staff (Employees) Supervisory Management Procedures
17.	6379	4 days	Government Staff (Employees) Customer Service Management Procedures
18.	6380	4 days	Government Staff (Employees) Public Relations Management Procedures
19.	6381	4 days	Government Staff (Employees) Leadership and Communications Management Procedures
20.	6382	4 days	Government Staff (Employees) Customer Service and Communication Management Procedures
21.	6383	4 days	Government Staff (Employees) Team-Building and Staff Morale Management
22.	6384	4 days	Government Staff (Employees) Conflict Resolution and Change Management Procedures
23.	6385	4 days	Political Strategic Management
24.	6386	4 days	Strategic National Election Campaign Management
25.	6387	4 days	Strategic Local Government Campaign Management
26.			
27.			
28.			
29.			
30.			
31.			

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